



## Constitution

### 1. Name

The name of the Association shall be the New Parks Cruising Association "Association". The Association is a non-profit making organisation. All income, surpluses and assets will be used to further the objectives of the Association and maintain or improve the Association's facilities or for the benefits of the members. No income or assets will be distributed other than to Registered Charities.

### 2. Objectives

The objectives of the Association are:

1. To provide the opportunity for the Members to take part in sailing, cruising and power boating.
2. To encourage all Members to gain practical experience in sailing and power vessels, whether on the sea or on inland waterways.
3. To organise functions/lectures of general interest to the Members on all aspects of sailing/cruising on all waterways and to promote the opportunity to increase their knowledge and proficiency.

### 3. Membership

- 3.1. Membership of the Association shall be open to all people with an interest in sailing, cruising and power boating.
- 3.2. The Membership Year will be from 1st October to 30th September or such other period as the Committee may set.
- 3.3. Members must comply with the Association's Rules and written Policies.

### 4. Membership Categories

#### 1. Ordinary Member

Any person who agrees with paragraph 2.1 & 2.2 and has paid the annual membership fee. This category of membership carries voting rights.

#### 2. Life Member

This category of membership is no longer offered to new applicants. This category of membership carries voting rights.

#### 3. Honorary Member

A person appointed by the Committee as an Honorary Member of the Association. This category of membership carries voting rights.

#### 4. Life Honorary Member

In recognition of exceptional service to the Association the Committee is empowered to bestow Life Honorary Membership on any person. This category of membership carries voting rights.

#### 5. Temporary Membership

Any person who is not a member of the Association and wishes to attend a sailing event, training course or other event organised by the Association will be required to take Temporary Membership of the Association. This category of membership does not carry voting rights.

#### 6. Guest Membership

Members may invite guests to attend non-sailing events. Such persons accepting the invitation will become Guest Members of the Association for that event. This category of membership does not carry voting rights.

# New Parks Cruising Association



## 5. The Committee

- 5.1. The Committee shall manage the affairs of the Association in accordance with the Constitution and shall apply the funds of the Association in the furtherance of the Objectives of the Association.
- 5.2. The Committee shall comprise the Commodore, Rear Commodore (immediate past Commodore), the Chair, the Vice Chair, the Secretary, and the Treasurer and 5 additional Members. All positions on the Committee are voluntary.
- 5.3. Committee Members will be elected at the AGM from nominations received. The new Committee shall then appoint the officers, other than the Commodore, from within their number.
- 5.4. Five members of the Committee shall form a quorum at Committee meetings.
- 5.5. The outgoing Committee shall propose the Commodore for election to the AGM. The Commodore shall hold Office for an initial period of two years which may be extended by a further period of two years by the unanimous decision of the Committee (excluding the Commodore).
- 5.6. The Committee shall have the right to appoint or co-opt other Members to fill vacant position(s), such appointments and co-options shall be reported at the following Annual General Meeting
- 5.7. The Committee shall be responsible for writing the Rules and Policies of the Association and issuing updates as and when they are revised.

## 6. Scrutineer

The Committee shall nominate an appropriately qualified person to be the Independent Examiner of the Association's accounts.

## 7. Communications

Communications between the Association and Members of all categories, including Committee Members may be made by electronic mail or other electronic means and shall have the same effect as if they were sent in writing by ordinary mail. Such communications from the Association shall be sent to Members' last notified email address; and from Members to the Association via the web-site contact page or other advised contact details. It is the responsibility of each Member to ensure that the Association has up to date details of his or her email address.

## 8. Meetings

### 8.1. Social Meetings

At the discretion of the Committee, meetings of Members of the Association may be held face to face at suitably nominated premises or may be held remotely using available technology.

The Association will strive to meet during the year for discussions and social purposes.

### 8.2. Formal Meetings

- 8.2.1. The Committee may decide that Formal Meetings shall be held remotely and not in person. Any such Meeting shall be conducted through the use of any means of communication by which all Members participating may communicate with each other during the meeting. Meetings may be held by video conference. A Member participating in a remote meeting shall be deemed to be present in person at the meeting.
- 8.2.2. An Annual General Meeting shall normally be called by the Committee within two months following the close of the financial year.

# New Parks Cruising Association



- 8.2.3. The Officers shall report upon the past year's activities to the Annual General Meeting.
- 8.2.4. Nominations for election to the Committee shall be made in writing to the Secretary seven days before the Annual General Meeting.
- 8.2.5. An Extraordinary General Meeting shall be called by the Committee on the written request of ten members of the Association.
- 8.2.6. Fourteen days' notice of any General Meeting shall be given to all members. The Secretary will forward the meeting Agenda together with details of any submitted motions to all Members of the Association by email.
- 8.2.7. All motions to be presented to the Annual or Extraordinary General Meeting shall be submitted in writing to the Secretary at least seven days before the said meeting.
- 8.2.8. All motions submitted shall be approved by a simple majority of all Members present and voting at the meeting with the exception of motions submitted in accordance with clause 11.
- 8.2.9. Ten Members shall constitute a quorum at any General Meeting.

## **9. Subscription**

The amount of the annual and temporary subscriptions for Membership shall be determined by the Committee.

## **10. Liquidation of the Association**

In the event of the Association disbanding with no view to amalgamate with another organisation, the Committee shall recommend to the final General Meeting the disposal of any remaining funds to Registered Charities.

## **11. Alterations to the Constitution**

The Constitution of the Association may only be changed by a two-thirds majority of Members present and voting at a quorate General Meeting.